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March 27, 1943

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WAR DEPARTMENT,
WASHINGTON, March 27, 1943.

MILITARY POLICE RECORDS AND FORMS

SECTION I. General:

Paragraph

Purpose	1
Administrative records	2
Essential elements of a military police record system	3

II. Records:

Complaint and investigation report	4
Follow-up procedure	5
Arrests	6
Offenses observed	7
Indexing and filing of complaints, investigations, and arrests	8
Prosecution records	9
Military policeman's notebook	10
Report of A. W. O. L.'s	11
Prisoners	12
Lost, stolen, found, or recovered property report	13
Property records	14
Traffic records	15
Desk sergeant's blotter	16
Desk sergeant's report	17

III. Registration:

Privately owned automobiles	18
Other property	19

IV. Personnel identification:

Military and civilian	20
Forms	21
Filing of records	22

V. Samples of forms:

General	23
List of forms	24

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SECTION I

GENERAL

	Paragraph
Purpose.....	1
Administrative records.....	2
Essential elements of a military police record system.....	3

1. Purpose.—The purpose of this manual is to furnish to military police of posts, camps, and stations a guide for the preparation of forms needed to facilitate operations and for the recording of necessary statistics. Only those records considered most essential have been included. Forms which are considered as a minimum requirement for the efficient operation of the office of the provost marshal and military police units under his control are so designated.

NOTE.—Where there is an Internal Security and Intelligence Division with one officer handling provost duties and another handling intelligence duties, the first is the provost marshal and the second is the intelligence officer. Where one officer occupies both offices, he is known as the internal security and intelligence officer.

2. Administrative records.—Each organization will be required to maintain its own administrative record. As these vary according to local regulations and conditions, no attempt has been made to discuss them in this manual.

3. Essential elements of a military police record system.—
a. The actual number of forms required at any individual provost marshal's office will depend to a large extent upon the size of the post and the military and civil population. The basic elements of a record system outlined in *b* below may be adjusted to meet local requirements.

b. Regardless of local conditions, the maintenance of certain forms is considered necessary to the efficient organization of the provost marshal's office. These forms cover records of complaints, investigations and arrests, wanted and missing persons, confinement and release of prisoners, property records, traffic records, and records and reports of activities. Essential forms are numbered consecutively; supplemental forms are unnumbered (see sec. V).

SECTION II

RECORDS

	Paragraph
Complaint and investigation report.....	4
Follow-up procedure.....	5
Arrests.....	6
Offenses observed.....	7
Indexing and filing of complaints, investigations, and arrests.....	8
Prosecution records.....	9

	Paragraph
Military policeman's notebook.....	10
Report of A. W. O. L.'s.....	11
Prisoners.....	12
Lost, stolen, found, or recovered property report.....	13
Property records.....	14
Traffic records.....	15
Desk sergeant's blotter.....	16
Desk sergeant's report.....	17

4. Complaint and investigation report.—*a.* A record is made of all offenses and incidents referred to the military police which require action.

b. The Complaint and Investigation Report (Form No. 1) is used as the record of each complaint and investigation. It is the initial and control record. A report is made out in duplicate immediately upon receipt of the complaint. Each report is numbered consecutively; the original is retained for file, the duplicate copy is turned over to the individual investigating the complaint. The action of the investigator is recorded on original and duplicate. If the complaint is unfounded and requires no further action, both copies are filed. If the complaint is justified and investigation reveals the existence of the condition about which the complaint was made, or the commission of an offense, the report is completed in detail and attached to the Report of Arrest or other form submitted to the provost marshal and to higher authority.

c. An investigation is required of all offenses reported to the military police.

d. The form must be a complete initial record of the facts of the case. The following information will be recorded:

(1) *Persons attacked.*—Show the number of victims, their sex and race, whether adults or juveniles and, as far as possible, their assignment or occupation. This is valuable information because some offenders tend to specialize in offenses against certain racial, occupational, or age groups.

(2) *Property attacked.*—Indicate the type of premises on which the offense was committed, such as barracks, post exchange, gasoline station, etc. If a building is used for several different purposes, indicate first the purpose for which the particular room entered is used and after that the general use of the building.

(3) *Method of attack.*—Show the general manner in which the crime was committed. In a case of burglary, state the location of the door or window by which entrance was gained. In a robbery case, indicate whether the victim was threatened, strong-armed, slugged, etc. In a larceny case, specify the place from which the property was stolen,

such as desk, cash register, clothesline, porch, etc., and the means of attack, such as carrying away, driving away, shoplifting, etc. Show briefly any instruments, tools, or devices used in attacking persons or property. In burglary cases, all tools should be specifically described, showing for instance the size of a jimmy or a drill; in robbery cases, give the best possible description of the weapon used.

(4) *Object of attack*.—In crimes against property, the property stolen will be the object of attack. Show the specific type of property taken, such as money, jewelry, clothing, silverware, cigarettes, or other objects. In crimes against the person, the object of attack will be expressed in terms of the motive (as distinguished from property). Examples are jealousy over promotion, illicit love affair, robbery (in case of murder), hi-jacking, battle, quarrel, etc.

(5) *Synopsis*.—Under this heading will be succinctly outlined a summary of the material facts set forth in the details of the report. It represents the meat, the sum and substance of the investigation. To prepare a synopsis, the case must be reviewed from beginning to end. Only the essential elements of the case are selected and brief notes made of the important facts in the case. From these notes the whole report is condensed into a few well-connected paragraphs in the same sequence as the *details*. Good practice is to make an outline of the case, breaking down the accumulated information into sentences which express a main point. Then eliminate unnecessary details and reword and revise until only the basic elements, composed into a synopsis, are retained. The reader must be able, from his reading of the synopsis, to get a general picture of the facts so that the whole of the details can be formulated in skeleton form with detailed verification from another part of the form. A synopsis should never contain addresses, descriptions, and other matters which are essentially details. Generally in the synopsis no reference is made to originating data, information upon which the investigation is predicated, and similar matters. Orders or other basis for the investigation should be briefly set forth in the first paragraph. Thus the synopsis may properly begin with—

“Investigation reveals that -----” or

“Interview of George Brown reveals that -----” or

“Inspection of credit agency reports on the subject reveal that -----”

As to form, a synopsis in an extensive report which occupies more than the first page is continued on an additional page of the report.

e. Supplementary investigation report.—Further investigation con-

cerning new phases of "suspended" cases will be filled out on standard letter paper and attached to the Investigation Report. The military policeman originally assigned the case normally completes the case for the provost marshal. By means of his current file he is aware of cases pending. Pertinent facts subsequently exposed to other members of that organization will be reported to the person assigned the case for further investigation.

5. Follow-up procedure.—An established procedure for the follow-up of pending cases is usually necessary. This may be accomplished through the use of a simple "tickler" of "suspense date" file. The system must be simple but adequate to serve the purpose.

6. Arrests.—*a. Definition.*—An arrest is the apprehension or taking into custody of a person charged with an offense.

b. Occasion.—Arrests may be made—

(1) When the violator is observed by a military policeman in the act of committing an offense.

(2) After the offense has been committed, when the person known or believed to have committed the offense is detected and taken into custody.

c. Classification.—Arrests may be classified according to the action required by regulations as follows:

(1) Persons arrested and charged with offenses by the military police. In those cases official punitive action is required by regulations.

(2) Persons taken into custody temporarily, warned, and returned to their organizations for action. In these cases punitive action is not mandatory.

d. Apprehension or surrender of deserters.—Deserters may either surrender or be apprehended. In either case the military police when involved should keep complete records.

e. Arrest of military personnel by civil police.—Arrangements are made with civil police authorities to secure a copy of the report of arrest of a member of the military establishment. The military police will execute the Report of Arrest (Form No. 3) from information received from the civil police. The provost marshal may forward this information to the organization commander of the offender by Report of Delinquency (Form No. 6).

f. Arrest of civilians.—(1) A report should be made of each civilian arrested for a military offense. Complaint and Investigation Report (Form No. 1) and Report of Arrest (Form No. 3) may be used for this purpose with an appropriate notation under "Disposition", for example, "Turned over to the U. S. District Attorney," etc. If requested,

or as part of an agreement with civil authorities, copies may be furnished to the local police.

(2) Agreements should be made with the local police to secure copies of the records of arrest of civilians charged with offenses against members of military organizations.

g. Recording.—All arrests must be recorded. The Report of Arrest (Form No. 3) is a basic record of the action taken by the military police and therefore must be accurately made and filed for reference. These records make it possible to compare the number of arrests with the number of complaints received, offenses committed, and investigations made. The records of a case should follow in sequence from the original complaint to the final disposition after arrest and trial; or in the case of "on view" arrests, where a complaint and investigation have not been made, the records should include the arrest and the subsequent action.

h. Reports of arrest.—(1) *Types of reports.*—(a) Report of Arrest (Form No. 3) is used to record the apprehension or taking into custody of a person charged with an offense for which punitive action is mandatory. This form is filled out by the arresting military policeman as soon as possible after the arrest is made and given to the proper recording authority, normally the desk sergeant. Two or more copies may be made for distribution by the records section to interested parties as local conditions or regulations require.

(b) Report of the apprehension or surrender of an alleged deserter is made on a separate record (Form No. 4). The original is retained by the military police. Copies are distributed to persons interested.

(2) *Fingerprints.*—Fingerprints are a positive means of identification. All persons arrested who have not been registered, as shown by Personal Identification Index Card (Form No. 24) file, will be fingerprinted on Personal Identification Fingerprint Card (Form No. 22). The Personal Identification Index file should always be made available to the desk sergeant in order to obtain the necessary verification. Form No. 22 bearing the fingerprints will be protected from wear and tear and made available only to the proper records authority.

(3) *Photograph.*—The photograph is a valuable means of identification. It is the basic record used for the purpose of designating persons to be identified on sight. Like fingerprints, the photograph may be taken in conjunction with the arrest of individuals for certain offenses prescribed by regulations.

(4) *Individual's record of offenses.*—(a) The previous offense record

of each individual will be recorded on Form No. 5, Record of Offenses. This is a card file used to—

1. Record all offenses committed by the individual.
2. Keep records on all places frequented by soldiers.
3. Keep records on all employees on each place recorded in 2 above.

(b) It is recommended that cross index cards by crimes or offenses, or certain types of crimes or offenses known to be often committed by "repeaters," be kept and names of all individuals convicted, suspected, or otherwise involved in them, entered thereon.

Examples:

Sodomy	Robbery	Sex crimes
Arson	Murder	Peeping Toms
Ruffianism	Burglary	

i. *Notice to commanding officer and others.*—In every case where an individual subject to the Articles of War and Army Regulations is arrested, a Report of Delinquency (Form No. 6) is made by the provost marshal and forwarded to the commanding officer and/or other officials concerned, as required by local regulations. In event the unit commander desires the history of the individual's previous offenses, he may obtain this information by contacting the records section.

j. *Disposition.*—Complete disposition of all cases should be entered on all records of the arrest. When the offenses reported on Form No. 6 are serious in nature or the offense is a repetition of previous offenses, the provost marshal requests the report of final action taken by having Form No. 6 completed for the adjutant's signature. Difficulty may be experienced in learning the disposition of completed cases. The records of the military police must be complete and, in order to secure the final disposition of pending cases, some means of follow-up is necessary. The procedure for accomplishing this may vary. It may be done by sending a copy of the Report of Arrest with Form No. 1 to the organization for entry of final disposition, or by sending the Report of Delinquency to the organization requiring indorsement, or by using a simple disposition form giving name of individual, charge, date of arrest, and space for final disposition. Disposition of Delinquency (Form No. 7) is used when the report to the provost marshal of final action taken has been delayed.

7. **Offenses observed.**—Observation and knowledge of certain offenses which do not require arrest, offenses committed when it is impracticable for arrest to be made at the time, the confiscation of property, or other incidents must be reported by the military police.

An accurate record of all happenings during the military policeman's tour of duty is recorded on Report of Incident (Form No. 2). This enables the provost marshal to obtain a clear picture of the current police control and assists in the planning and preparation of recommendations for the improvement of conditions for which the commanding officer is responsible.

8. Indexing and filing of complaints, investigations, and arrests.—*a. General.*—The Complaint and Investigation Report, Report of Arrest, Personal Fingerprint Identification, and Record of Offenses are basic records and are closely related to each other. The indexing and filing of these records should be considered on the basis of their relation to each other and to the whole result. The Complaint and Investigation Report (Form No. 1) is the initial or basic control record. Investigation either determines that the complaint is unfounded or that further action is required. If unfounded, this report is completed and the case closed; if action is taken, a Report of Arrest (Form No. 3) is made, attaching thereto Synopsis of Testimony Sheets, and/or subsequent action sheets. Following the arrest, the notice to the commanding officer and the final disposition, using Report of Delinquency (Form No. 6), are prepared. Thus, these records are closely related.

b. Complaint and investigation file.—Each Complaint and Investigation Report is filled out in duplicate and numbered consecutively. Initially the original is retained at the record center in such a manner as to keep the case actively observed until properly completed for file; the other copy may be given to the person assigned to the investigation. Upon completion of the initial investigation, the results are entered on both copies. If the complaint is unfounded, results of the investigation are entered under "This Offense is Declared" on the Complaint and Investigation Report (Form No. 1). The originals are filed in numerical order. In cases where offenses have been committed, a notation is made on both copies of this report. The copy is then attached to the original and filed in the complaint and investigation file.

c. Investigation index file.—Files should be distinctly marked with the numbers of the cases filed therein. Example: "Complaint and Investigation Reports, Numbered 1 to 99." A case record file, similar to Form No. 5, or an Investigation Index Card is made for each investigation report or case. The number of cards made for each case is dependent on the number of card files maintained and number of persons involved in the case. The index cards are filed by the

name of the victim in an alphabetical file. Additional copies may be made and filed by case number or location of offense. Each card is marked to show in which file it should be placed. The cards in the "case number" file are filed numerically, "location of offense" file if divided by organization or location.

d. Report of arrest file.—Each arrest is numbered in sequence in a series of numbers separate from the numbers used for complaints and offenses. Two copies are made out immediately after the arrest. One copy is filed in alphabetical order and one copy is filed in numerical order. The alphabetical file may serve as an index to the fingerprint file and the offense history file. The reports of arrest may be indexed, but it is not essential under this system. If indexed, names of subjects arrested should be used and the cards filed in alphabetical order.

e. Deserters report file.—Reports of Apprehension of Alleged Deserter (Form No. 4) are filed under the heading "Deserters" in alphabetical order.

f. Fingerprint file.—(1) Fingerprints are given the same case number as the corresponding report of arrest in the event Form No. 24 file shows no previous registration of offender.

(2) Personal Identification Fingerprint (Form No. 22) is filed by either of the following methods, depending upon availability of a fingerprint classification expert.

(a) Fingerprint classification.

(b) Numerically, according to the identification number.

(3) See paragraph 22 for filing Personal Identification Index Cards (Form No. 24).

g. Photograph file.—Photographs are given appropriate identification numbers and are mounted for file on—

(1) Personal Identification Index Card (Form No. 24).

(2) Personal Identification Card (Form No. 23).

(3) Form No. 22 when necessary.

h. Record of offenses file.—The record of offenses is a history in conjunction with arrest and fingerprint files. It contains the complete previous offense record of each individual arrested. Record of Offenses (Form No. 5) is filed in alphabetical order.

9. Prosecution records.—In the case of a person arrested, charged, and brought to trial, it is desirable for the provost marshal to allow the properly appointed trial judge advocate to examine the records of the accused in the military police records section, and to have certified or photostatic copies thereof if desired. However, the original records will not be taken from the records section without express permission

of the provost marshal in each case, and then only on written receipt.

10. Military policeman's notebook.—It is advisable that the military policeman's notebook contain the following:

a. Regulations covering the military policeman's duties relative to that particular station.

b. A filler notebook.

c. A pencil.

Accompanying the regulations should be listed important items to be covered in conducting each type of investigation with which the military policeman may be confronted in order to prepare more comprehensive and complete reports on the incidents in which he participated. Traffic Violation Report (Form No. 15) is furnished as a guide for other abbreviated standard loose leaf forms to be carried in this notebook. Regulations will govern the method of keeping the notebook and provide for regular inspections.

11. Report of A. W. O. L.'s.—The Report of A. W. O. L.'s (Form No. 8) is used for recording information concerning the soldier who is reported to the military police as absent without leave. These forms are alphabetically filed under a separate heading and are always available to the desk sergeant. This same form may be used as a report of missing persons and can, when necessary, be used to inform the civil police.

12. Prisoners.—Accurate records must be kept of persons taken into custody and the disposition made of them.

a. Order for confinement.—(1) The procedure for confinement of prisoners is based on AR 600-355. A Confinement and Receipt Order (Form No. 9) must accompany each person to be confined as authority to the person responsible for the individual after confinement. Two copies are made; the original is kept by the person receiving the prisoner and the duplicate is signed by the person receiving the prisoner and returned to the military police as a receipt.

(2) The reports are filed under the heading "Confinement."

b. Release of prisoner.—(1) An order signed by proper authority is required for the release of a prisoner. The Order for Release of Prisoner (Form No. 10) is used. Two copies of the form are delivered to the authority making the release as a receipt; the other copy goes to the person receiving the prisoner.

(2) The reports are filed under a separate heading "Releases."

13. Lost, stolen, found, or recovered property report.—Lost, stolen, found, or recovered property reported to the military police includes both personal and Government property. Complete records of all property reported are kept.

a. Files maintained.—(1) For each item of lost or stolen property,

a separate 4 by 6 card should be prepared for filing by serial number or by other identifying mark. Where property does not contain an identifying serial number, initials or some other means of definitely indicating the identity of the property, it is satisfactory to make one card for two or more items; for example, where two or more articles, bearing no identifying marks, are stolen at the same time. The type of cards used for this purpose is illustrated in Stolen and Recovered Property Report (Form No. 11). This is a general form used for all types of property.

(2) These cards are cross-referenced to the offense report for stolen property. Records of personal property of prisoners, property found, and other property brought to the attention of the military police are maintained in the stolen property index.

(3) In many localities, pawnbrokers and second-hand dealers are required to record the data directly on 3 by 5 cards which are furnished by the law enforcement agencies. Contacts may be made with local police to check these records.

(4) The cards representing numbered items are filed according to the last three digits of the number; for example, the three cards representing pistols, bearing numbers 123,000, 424,000, and 646,000 would all be filed behind the guide card representing all numbers ending in three ciphers. Stolen automobiles are filed behind the guide card representing the last three digits of the motor number. In a small file it is sufficient to group the cards according to the last two digits instead of the last three.

(5) Generally, property bearing a serial number is filed by number without reference to the type of property involved. If no identifying serial numbers are available, the property is filed first by type of article. Property bearing initials or inscriptions may be further subdivided according to the first letter.

(6) Rings are filed first according to type (diamond, emerald, etc.), then by design (Tiffany, Belcher, Gipsy). Further subdivision of this portion of the file may be based upon the size of the stone or the number of stones in the ring.

(7) Diamond-set articles (except rings) may be filed according to the number of diamonds, and also by the design. Other stone-set pieces may be similarly filed.

(8) Index cards representing clothing are generally segregated first as to male or female, after which subdivisions are made by the article, then by color, and thereafter by maker's name or other mark.

(9) Other miscellaneous types of property are generally filed pursuant to the foregoing principles.

(10) Special emphasis is placed on the section of the stolen prop-

erty index which is composed of cards bearing identifying serial numbers, since this is the section which normally will produce the largest number of property identifications. This applies to such Government property as pistols, rifles, field glasses, and compasses.

b. Description of property.—It is important to obtain an accurate and comprehensive description of property reported lost or stolen, for without such information there is little likelihood of effecting an identification of the property at a later date. Regulations should specify the descriptive data which should be recorded for individual types of property and these regulations should be fully complied with by each member of the organization. The following illustrates the types of descriptive information which should be recorded:

(1) *Military property.*—In the description of all military property both military nomenclature and the common names are used.

(2) *Miscellaneous.*—Concerning other types of articles such as typewriters, adding machines, radios, cameras, musical instruments, bicycles, and other tools, always show the serial and model numbers, if available, as well as the kind of article, maker's name, color, initials, and other special identifying features.

c. Stolen vehicles.—Stolen vehicles are reported to civil police. Stolen automobile parts and accessories should be indexed and the operation of the file with reference to such items will be generally similar to that already explained.

14. Property records.—*a. Procedure.*—A special routine for the handling of all property, separate from Government property issued to the organization, is used. Property records may be generally classed as follows:

- (1) Stolen and Recovered Property Report (Form No. 11).
- (2) Evidence Label.
- (3) Receipt for Property (Form No. 12).

The required initial records are made when property is received or when the military police unit becomes responsible for it. A receipt is given for all property; it is labeled, responsibility for it is definitely fixed, provisions are made for its safekeeping and storage, and when it is finally disposed of a receipt is taken, Receipt for Property (Form No. 12). Evidence must bear an identifying mark of the person first receiving it in connection with an investigation. It is appropriately labeled so as to be connected with the investigation, and its relation thereto briefly described. Property is kept in the custody of one responsible individual, as its complete history must be traced by the exchange of receipts from the time the property is first received until it is finally disposed of. The forms are used as indicated by the titles.

b. Indexing and filing reports.—Property reports are filed under

separate headings according to the titles of the forms. The reports are filed according to dates. Receipts are attached to the forms to which they apply. A system of indexing may be developed for ready reference. Pending records are kept in an active file and separated from the completed cases. All property of a questionable nature is checked against the lost and stolen property file.

15. Traffic records.—Traffic records of accidents and traffic enforcement activities are established to disclose pertinent facts which can be used to indicate causative factors that may be reduced or eliminated by preventive measures, and to fix responsibility so that appropriate disciplinary action may be taken and any damage claims may be properly adjusted.

a. Traffic Accident Report.—Traffic Accident Report (Form No. 13) is designed for use when the investigating officer has the time and facilities necessary to make a complete and thorough investigation of each accident. It will apply particularly to the zone of the interior and in nontactical situations. Where necessary, Report of Incident (Form No. 2) using the reverse side for diagram and additional information required may be used.

(1) *Filing and indexing accident reports.*—One copy of the Accident Report (W. D. Form No. 39 or Form No. 13) is made for each accident investigated. The reports are filed in numerical order. The accident reports are indexed by name of driver, organization, and/or location. Accident Report Index Card or Form No. 5 is used for this purpose. The cards giving the names of drivers are filed alphabetically; the organization and location files are subdivided according to local needs.

(2) *Spot maps.*—Colored pins on local maps are an excellent means of recording graphically a spot record of the location and nature of accidents for control purposes.

b. Traffic violations.—(1) Traffic enforcement is based on local regulations, which are enforcement authority for the military police. The regulations define what constitutes a violation and the penalties connected therewith.

(2) The action taken against violators may be classified as follows:

(a) Arrests.

(b) Warnings.

(c) Report of traffic violation.

c. Arrests.—When the violator is taken into custody either by arrest when the violation occurs, or reported for disciplinary action after the violation, Report of Traffic Violation (Form No. 14) is made out. Two or more copies are made, and the copy or copies are retained for file.

d. Warning reports.—A notice of Traffic Violations Observed (Form No. 16) is made out and mailed to all civilians reported for traffic violations which do not call for immediate arrest. The provost marshal in the name of the commanding officer can immediately bar from the reservation any vehicle the operation of which thereon might be a detriment to life, limb, or property. Confirmation can be mailed in a similar form letter as soon as practicable. Form No. 16 is made out in a single copy and recorded on Individual History Traffic Violation Card, or Form No. 5.

e. Recording traffic violations.—Traffic violations observed by military policemen must be recorded. A Report of Incident (Form No. 2) is made out for each case and turned in to the desk sergeant before the officer's relief from his tour of duty. Form No. 15, in loose leaf form, is recommended for the military policeman's notebook for recording information immediately after observation of a violation.

f. Indexing and filing of records of traffic violations.—(1) *Traffic violation report.*—Report of Traffic Violation (Form No. 14) may be filed in alphabetical order under the heading "Traffic Violation Report." Each report will be numbered. A separate series of numbers for traffic arrests alone may be used, or the numbers may run in the same series as the regular arrest file. If it is considered necessary, an additional copy of the Report of Traffic Violation may be made and filed by the organization.

(2) *Warning report.*—Notice of Traffic Violations Observed (Form No. 16) is made out in duplicate and filed in alphabetical order under the heading "Warning Report."

(3) *Individual history of traffic violations.*—All traffic violations are indexed by the name of the violator. Individual History of Traffic Violations (Form No. 5) is used for this purpose. All violations committed by the individual are entered on this record. The records are filed in alphabetical order and may be divided by organization if considered necessary.

16. Desk sergeant's blotter.—The desk sergeant's blotter is a running record, like a diary or journal, containing in chronological sequence all incidents which should be made a matter of record. All entries are made by the desk sergeant during his tour of duty. This form is a summary of activities and is a ready and accessible record.

17. Desk sergeant's report.—The Desk Sergeant's Report (Form No. 17) is a brief report, made out and submitted by the desk sergeant, of all arrest cases brought to his attention during his tour of duty. The importance of this report is apparent by a study of

subject matter required on the form. It is attached to each case by the records section and finally filed with the case. This form will frequently serve to refresh the memory of the desk sergeant in case he is called as a witness before a court martial.

SECTION III

REGISTRATION

	Paragraph
Privately owned automobiles.....	18
Other property.....	19

18. Privately owned automobiles.—Privately owned vehicles on a reservation and/or permitted to enter a reservation are registered in accordance with local regulations. The registration is the authority for the vehicle to operate on the reservation.

a. Forms used for registering vehicles.—(1) *Application for registration of privately owned vehicles.*—Application is submitted for each privately owned vehicle to be registered. Application for Registration of Privately Owned Vehicle (Form No. 18) is used for this purpose.

(2) *Notice for renewal of registration.*—Registrations are issued for the calendar year. If the owner has not renewed the registration in accordance with regulations, a Notice of Renewal of Registration (Form No. 19) is sent for necessary action.

(3) *Registration card.*—A registration card is issued for each vehicle authorized to operate on the reservation for the calendar year. Registration Card (Form No. 20) is used for each vehicle authorized to operate on the reservation for a stated period of time. For use as a temporary registration, type the word "Temporary" on this form, in addition to the expiration date. This form is made out in duplicate. One copy is given to the owner; the other copy is filed numerically, by number of registration in the traffic section.

(4) *Registration tag or marker.*—Each vehicle registered is required to display a tag or marker as prescribed by local regulations.

b. Filing registration records.—(1) An accurate record of all vehicles registered is maintained. Applications for Registration of Privately-Owned Vehicle (Form No. 18) are filed alphabetically, by name of owner or owners. When filed alphabetically, the files may be divided into military and civilian, and further subdivided by organization and status of civilians as required.

(2) Registration Index Card (Form No. 21) is used to file numerically all registrations. The index files are divided into military and civilian, and the cards are filed in alphabetical order. Cross indexes by organization and status of civilian may be used, in which event additional cards are made.

(3) Registration records on file which are not renewed at the end of the year are removed from the active files.

19. Other property.—Other items such as firearms, bicycles, cameras, or dogs are registered in accordance with local regulations and appropriate forms may be designed therefor.

SECTION IV

PERSONNEL IDENTIFICATION

	Paragraph
Military and civilian.....	20
Forms.....	21
Filing of records.....	22

20. Military and civilian.—Individuals residing on a reservation and/or permitted to enter a reservation are registered in accordance with local regulations. Identification cards and visitors' passes are issued as the authority to enter the reservation and for the purpose of identification. Military personnel may be identified by uniform or by W. D., A. G. O. Form 65-1 (Officer's Identification Card). All civilians registered are issued an identification card which, for control purposes, is validated every 30 days from the date of issue. Visitors are issued a visitor's pass in accordance with regulations governing visitors.

21. Forms.—Forms used for registering individuals are—

a. Fingerprints.—(1) Personal Identification Fingerprint (Form No. 22). Each individual 6 years of age or older residing on the post is fingerprinted on this form.

(2) Visitor's Pass (Form No. 25), is issued as a means of registering an individual on the reservation for a few hours.

b. Photograph.—Each person registered is photographed. A photograph 2½ by 2½ is made for the—

(1) Personal Identification Index Card (Form No. 24).

(2) Personal Identification Card (Form No. 23).

(3) Personal Identification Fingerprint (Form No. 22).

c. Identification card.—Each individual fingerprinted is issued an identification card. Personal Identification Card (Form No. 23), is used for this purpose.

22. Filing of records (see par. 8f).—*a.* Personal Identification Fingerprint (Form No. 22), is filed by either of the following methods:

(1) Fingerprint classification.

(2) In alphabetical order.

b. If filed according to fingerprint classification, the fingerprints are indexed. Personal Identification Index Card (Form No. 24) is

used for this purpose. The index cards are filed in alphabetical order under the heading, "Personal Identification Index."

c. If filed in numerical order, the fingerprints are indexed on Personal Identification Index Card (Form No. 24).

SECTION V

SAMPLES OF FORMS

General.....	Paragraph 23
List of forms.....	24

23. General.—The forms contained herein are samples of the forms described in preceding sections. The specifications are given on each form, but should not be a part of the form. It is not intended that these forms will be printed by the War Department; they will be reproduced as needed in the field, but will conform to the subject matter and specifications here presented.

24. List of forms.

Title	No.
Complaint and Investigation Report.....	1
Report of Incident.....	2
Report of Arrest.....	3
Apprehension of Alleged Deserter.....	4
Record of Offenses.....	5
Report of Delinquency.....	6
Disposition of Delinquency Report.....	7
Report of A. W. O. L.....	8
Confinement Order and Receipt.....	9
Order for Release of Prisoner.....	10
Stolen and Recovered Property Report.....	11
Receipt for Property.....	12
Traffic Accident Report.....	13
Report of Traffic Violation.....	14
Traffic Violation Report (Notebook).....	15
Notice of Traffic Violation Observed (Civilian).....	16
Desk Sergeant's Report.....	17
Application for Auto Registration.....	18
Notice for Renewal of Registration.....	19
Registration Card.....	20
Registration Index Card.....	21
Personal Identification Fingerprint.....	22
Personal Identification Card.....	23
Personal Identification Index Card.....	24
Visitor's Pass.....	25
Arrest in Quarters of Enlisted Men.....	26
Receipt for Enlisted Men.....	27

Supplemental forms

Traffic Violation Warning Slip.
Hunting Permit for Military Reservation.
Hunting Permit.
Permission to do Business on the Post.
Business Permit.
Application for Business Permits.
Report to Civilian Police of Action Taken.
Use of Firearms.
Registration of Firearms.
Registration of Civilians.
Liquor Seizure Report.
Gate Sheet (Civilian Vehicles).
Gate Sheet (Government Vehicles).
Activities Report.
Compilation of Arrests Report.
Organization Arrests Report.
Traffic Violations Report.
Civilian Traffic Report.
Registration Report.
Town Patrol Arrest Report.
Report of Railroad Military Police.
Report of Disturbance on Public Carrier.
Machine-type Pass.
Investigation Index Card.
Recovered or Found Property Report.
Evidence Label.
Individual History Traffic Violation.
Accident Report Index Card.
Desk Sergeant's Blotter.
Synopsis of Testimony Sheet.

COMPLAINT AND INVESTIGATION REPORT

No. 213

Victim or

complainant JOHN SMITH

Address (organization) PEE DEE TAVERN, SMITHVILLE

Offender RALPH ROE, PVT. Address MED. SEC. SCU 1966

A.S.N. 33366333

Nature of offense or complaint PETTY LARCENY

Place of offense PEE DEE TAVERN, SMITHVILLE Time 2030

Reported by CIVILIAN POLICE Time 2100

Address SMITHVILLE

Synopsis (state essentials of investigation) SOLDIER APPREHENDED TAKING
SILVERWARE FROM TAVERN SOLDIER ADMITTED TAKING SILVER-
WARE CLAIMING HE INTENDED TO RETURN SAME TO OWNER

Persons arrested as

Result of Investigation 1 Those arrested PVT. RALPH ROE, 33366333
MED. SEC. SCU 1966

This offense is declared:

Unfounded

Signed SGT. J. CRAFT

(Investigating officer)

Cleared for file

Approved H.E. JACK, MAJOR CMP

(Provost marshal)

Cleared by arrest

Pending (not cleared)

Date 7/12/42

(Strike out words not applicable)

(Complete in detail)

Form No. 1.

(Front)

Property stolen (quantity and standard description)	Estimated value	Date recovered	Value
4 each "Dohrmann" knives, forks, spoons	\$4.50	7/12/42	\$4.50

By whom recovered	Owner notified by	When	Total value stolen	Total value recovered
CITY POLICE	CITY POLICE	7/12/42	\$4.50	\$4.50

I hereby acknowledge receipt of the above named articles delivered to me by
 CITY POLICE, SMITHVILLE Signed JOHN SMITH
 (Name or alias)

Description of suspect or person wanted NONE

Race _____ Sex _____ Age _____ Martial status _____

Color eyes _____ Color hair _____ Complexion _____

Height _____ Weight _____ Build _____ Nativity _____

Unusual features _____

Habits _____

Places frequented _____

Associates _____

Occupation _____

Characteristics _____

Why suspected or wanted _____

(Back)

Specifications: 8 x 10½ paper
 (Attach additional sheets if necessary)

REPORT OF INCIDENT

MAY 42

Date of report 071325

Date of incident May 42 7 Time of incident 1300

Place of incident FIRST ST. BETWEEN LIGGET AND CALIFORNIA AVES.

Cars and persons involved LT. JOHN DOE, CO. "A", 301 TD BN.

Witnesses other than persons involved NONE

INCIDENT (be careful to give specific names, times, and places):

LT. DOE REPORTED BY TELEPHONE THAT SMALL LEATHER GLADSTONE BAG HAD BEEN REMOVED FROM HIS CAR AT ABOVE LOCATION. LT. DOE HAD SEEN BAG IN CAR THIRTY MINUTES PREVIOUS TO DISCOVERING LOSS. BAG VALUED AT \$30.00. BAG HAD INITIALS ON END IN GOLD LETTERS TWO INCHES HIGH: "J.E.D." SUSPECTS FURNACE MAN.

Action taken: DETAILED SGT. HESS TO INVESTIGATE

Property turned in to the desk sgt.

NONE

SGT. DOSS

(Signature of MP making report)

Case No. 214

Form No. 2.

Specifications:
8 x 10½ paper

REPORT OF ARREST

Date of report MAY 2, 1942Name of person arrested JOHN BROWNA. S. N. 121112211 Grade: PVT. Organization: CAS. SEC. SCU 1966Place of arrest: CASUAL BARRACKS 1488Date of arrest: MAY 2, 1942Uniform when arrested: FATIGUEWitnesses: SGT. HESS, CPL. BLACK, MP INVESTIGATORS

Circumstances (state just why arrest was made): LEATHER GLADSTONE
BAG BELONGING TO LT. JOHN DOE, CO. "A", 301 TD BN., FOUND IN
PVT. BROWN'S POSSESSION.

Evidence turned in to desk sergeant:

GLADSTONE BAG, INITIALS "J.E.D." ON END
BROWN'S CLASS "A" PASS

Complaint No. 214Case No. 214SGT. HESS

(Signature of MP making report)

Form No. 3

Specifications:
8 x 10½ paper

APPREHENSION OF ALLEGED DESERTER

(Place) FORT BROWN

(Date) MAY 2, 1942

In giving the following statements in answer to the questions below I acknowledge that I have been warned of my rights and that anything I say can be used for or against me.

Signed JOHN DOE, PVT. 213213213

Witnessed SGT. F. HESS

JOHN E. DOE

PVT.

213213213

CAS. SEC. SCU 1999

(Soldier's name)

(Rank)

(ASN)

(Organization)

Soldier (surrendered) at SMITHVILLE, N. Y., MAY 2, 1942

(Place and date)

IF BY APPREHENSION:

Name of Arresting official

Address

Title

Was soldier arrested for any crime other than desertion, if so what?

IF BY SURRENDER:

Name of persons to whom surrendered SGT. H. DOSS

Address POST MP DETACHMENT

Title DESK SERGEANT

Place and date of return to military control if surrender not at Army station FORT BROWN, SMITHVILLE, N. Y., MAY 2, 1942

INFORMATION TO BE GIVEN IN ALL CASES:

Soldier dressed in (uniform) when (surrendered).

REMARKS

Circumstances surrounding arrest or surrender, including any statement made by soldier SURRENDERED, SAYING HE WANTED TO BE A SOLDIER NOW

Did soldier ask for return transportation to his home station? YES

Did he, in any way, attempt to conceal his identity? NO

What, if any, statement did the soldier make regarding his alleged desertion at time of apprehension? Give exact language as nearly as possible. WANTED TO GO HOME AND DID NOT THINK HE COULD GET LEAVE SO LEFT WITHOUT ASKING AND INTENDED TO RETURN

What was the general conduct, action, etc., of the soldier at the time he was apprehended? GOOD

Soldier (was) warned of his rights before he made any statement relative to his alleged desertion.

If no warning was given, was his statement entirely voluntary? YES

Date soldier absented himself from his organization APRIL 1, 1942

NOTE.—This statement should be made out by the person to whom the soldier first actually surrendered himself or by whom he was apprehended, and forwarded in triplicate with the charges. (Strike out words not applicable.)

SGT. H. DOSS

(Signature)

SGT. POST MP

(Rank and Org.)

DESK SERGEANT

(Official capacity)

Form No. 4

RECORD OF OFFENSES

Name	DOE,	JOHN	E.	213213213
	(Last)	(First)	(Initial)	(Serial No.)
Organization	CAS. SEC, SCU 1999		Station	Ft. BROWN
RECORD OF OFFENSES				
Date	Offenses	Disposition	Case No.	
1/1/42	DRUNK	RET. TO COMPANY	214	
1/9/42	DRUNK DRIVING	BLOOD-ALCOHOL TEST	284	
	TAKEN AT STATION HOSPITAL AND MAN			
	RETURNED TO ORGANIZATION			
1/13/42	STRUCK MP	TAKEN TO HOSPITAL	315	

Form No. 5

(Front)

Date	Offenses	Disposition	Case No.
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----
-----	-----	-----	-----

(Back)

Specifications:
3 x 5 Index card

REPORT OF DELINQUENCY

Date JAN. 10, 1942

SUBJECT: Report of delinquency.

TO: COMMANDING OFFICER, SCU 1999, FORT BROWN

(Commanding officer, regimental or separate unit of offender)

Offender JOHN E. DOE 213213213 PVT. CASUAL SECTION, SCU 1999

(Name)

(Serial No.)

(Grade)

(Organization)

Offense and circumstances under which same occurred: OPERATED HIS PRIVATELY OWNED AUTOMOBILE AT THE RATE OF 60 MILES PER HOUR IN A 25 MILE PER HOUR ZONE ON FORT BROWN

Date of offense 1/9/42 Time occurred 1325 (AM) (PM)

Place of offense ON LIGGETT AVE., BETWEEN THIRD AND SIXTH STREETS.

Witnesses: SGT. E. EARP, POST MP CORPS, FORT BROWN

Record of offenses: 1/1/42 DRUNK DRIVING

Disposition of offender by MP's: GIVEN ARREST TICKET AND RETURNED TO COMPANY UNDER ESCORT. VEHICLE IMPOUNDED

Case No. 216

Report prepared by R.G.T.

(Initials of provost marshal)

The delinquency reported above is forwarded for further investigation and appropriate action.

A report of final action (will) be reported to this office by indorsement hereon.

By order of: COLONEL STEEL

RICHARD ROE

CAPT. INFANTRY

(Adjutant)

Form No. 6.

Specifications:

8 x 10 1/4 paper

DISPOSITION OF DELINQUENCY REPORT

Date Jan. 19, 1942.SUBJECT: Disposition of Case No. 216TO: CASUAL SECTION, SCU 1999

(Commanding officer, regimental or separate unit of offender)

1. It is requested that the report of final action taken as directed by letter, this headquarters, subject: "Report of delinquency", dated JAN. 9, 1942, be reported to this office without delay.

2. Name JOHN E DOE, PVT., ASN 213213213Offense SPEEDING ON RESERVATIONPrepared by R. R. BLACK, MAJOR CMP
(Provost marshal)By order of: COLONEL STEELRICHARD ROECAPTAIN, INFANTRY

(Adjutant)

Form No. 7.

Specifications:
8 x 10½ paper

REPORT OF A. W. O. L.

Date Jan. 3, 1943Name: JOHN A. DOEASN 213213213Grade: PVT.Organization CO. "A" 756 TDAge: 25 Weight: 170 Height: 5'9" Eyes: BLUE Hair: BROWNComplexion: RUDDY How Dressed: GARRISON UNIFORMCharacteristics: HALF OF LEFT EAR MISSING, SCAR ON LEFT CHEEKCustomary hang-outs: PEE DEE TAVERN, SMITHVILLECivilian friends: NONE KNOWNHome address: 7247 EAST 12TH ST., BROWNTOWN, OREGONTime and date he went absent from his organization: ABOUT 1530 1/2/43Report received by: JAKE E. ROE, SGT. CMP (Desk sgt.)Authorities notified: CIVILIAN POLICE AND STATE PATROLThe date of the return of the above named absentee was: 1030JAN. 29, 1943, and the report of the same was received here at 1100 (AM)(PM) on JANUARY 29, 1943Case No. 217Initialed RGH

Form No. 8.

Specifications:
8 x 10½ paper

CONFINEMENT ORDER AND RECEIPT

Office of the Provost Marshal

POST FORT BLACK

DATE MAY 24, 1942

SUBJECT: Confinement of prisoner.

TO: Post prison officer.

1. Request that the following named (man ~~men~~)* be confined:

<i>Name</i>	<i>Offense</i>
JOHN E. DOE, PVT. 213213213	SPEEDING AND DRUNK
-----	-----
-----	-----

RICHARD E. ROE
CAPT. CMP

(MP Officer of the Day)

2. Received above named (man ~~men~~).*

SGT. R. T. MOE

*(Strike out word not applicable.)

(Prison sergeant)

Fold along perforated line.

(Front)

Form No. 9.

Specifications:
5 x 8 paper

Office of the Provost Marshal

POST FORT BLACK

DATE MAY 24, 1942

SUBJECT: Confinement of prisoner.

TO: Post prison officer.

1. Request that the following named (man ~~men~~)* be confined:

<i>Name</i>	<i>Offense</i>
JOHN E DOE, PVT. 213213213	SPEEDING AND DRUNK
-----	-----
-----	-----

RICHARD E. ROE
CAPTAIN, CMP

(MP Officer of the Day)

2. Received above named (man ~~men~~).*

SGT. R. T. MOE

*(Strike out words not applicable.)

(Prison sergeant)

Fold along perforated line.

(Back)

ORDER FOR RELEASE OF PRISONER

Post FORT BLACK
(Office of the Provost Marshal)

JAN. 24, 1942

SUBJECT: Release of prisoner.

TO: The sergeant of the guard (prison sergeant).

1. GARRISON Prisoner JOHN E. DOE, PVT. 213213213
(Gar.-Gen.-etc.) (Name) (A. S. N.)
CO. "A", 30TH INF. Will be released from confinement immediately,
(Organization)
per S.O. 232 and reported
(Order)
to C.O. CO. "A", 30TH INF.
(Organization)

RICHARD E. BROWN
CAPT. INF.
Post prison officer.

2. Received the above named man from confinement this date at time 1600
JACK E. SMITH, CAPT. INF., CO. "A", 30TH INF.
(Name, rank, and organization)

(Please sign receipt in ink)

Fold along perforated line.

(Front)

Form No. 10.

Post FORT BLACK
(Office of the Provost Marshal)

1942

SUBJECT: Release of prisoner.

TO: The sergeant of the guard (prison sergeant).

1. GARRISON Prisoner JOHN E. DOE, PVT. 213213213
(Gar.-Gen.-etc.) (Name) (A. S. N.)
CO. "A", 30TH INF. Will be released from confinement immediately,
per S.O. 232 and reported
(Order)
to C.O., CO. "A", 30TH Inf.
(Organization)

RICHARD E. BROWN
CAPT. INF.
(Post Prison Officer)

2. Received the above named man from confinement this date at time 1600
JACK E. SMITH, CAPT. INF., CO. "A" 30TH INF.
(Name, rank, and organization)

Please sign receipt in ink.

Fold along perforated line.

(Back)

STOLEN AND RECOVERED PROPERTY REPORT

(LOST OR STOLEN) PROPERTY REPORT (FOUND OR RECOVERED)

Article: AUTOMOBILE Description: FORD 30 SEDAN
 Type or style: SEDAN Model: 40 DLX. Personal property X Military property _____
 (Check one)
 Identifying Nos.: N. Y. LICENSE 213231 Inscriptions: _____
 Color: BLUE Maker's name: FORD Serial No.: 314314
 (Auto) motor No.: 314314 Factory No.: 314314 Reg. No.: 143
 Name of complainant (owner): JOHN E. DOE, CAPT. Tel. No.: 100
 Address: C. O. CO "A" 15th INF. Date: 1/4/42

ENTER ALL LOST OR STOLEN, FOUND OR RECOVERED
 PROPERTY ON THIS FORM

Offense Serial No.: 314
 (Or case No.)

(Signature) SGT. R. E. ROE
 (Reporting officer)

(Attach receipt to report.)

(Front)

Form No. 11.

Other identification: WHITE SIDEWALL TIRES, TWO FENDER WELLS ON
FRONT FENDERS EACH WITH TIRE. RIGHT REAR FENDER MISSING
 Recovered (Found): RECOVERED Date 1/8/42 By whom: SGT.
EARP, MP

Circumstances: SGT. EARP, POST MP RECOVERED VEHICLE WHILE
BEING DRIVEN BY PVT. JOHN J. ROE, PVT. 3333444455, CO. "A"
5TH INF.

Disposition: CAR RETURNED TO OWNER. ROE CONFINED IN POST PRISON
1/9/42 CHARGES FILED. 1/13/42 ROE GIVEN FIVE YEARS
LEAVENWORTH

(Back)

Specifications:
 4 x 6 card

RECEIPT FOR PROPERTY

Received from POST MILITARY POLICE
FORT BLACK

the property described below:

Date MAY 10, 1942

Name	No.	Description
AUTOMOBILE	N.Y. 213213	1940 FORD DLX SEDAN MOTOR 314314

Witnesses:

SGT. E. DOSS

SGT. E. MANN

(Signed) JOHN E. DOE, CAPT. INF.

Form No. 12

Specifications:
8 x 10½ paper

TRAFFIC ACCIDENT REPORT

No. 413Place of accident 5 miles North of Camden, New JerseyDate Aug. 9, 1942 at 1610 (AM)(PM)SGT. F. HESS, POST M.P.,
FORT DIX, N.J.
(Investigating officer)#1 1940 OLDSMOBILE SEDAN #2 1941 CHEVROLET 1½-TON TRUCK
(Year) (Make of car) (Type) (Year) (Make of car) (Type)N.J. Y17445 Going North mph 30 U.S. 94487 Going SOUTH mph 30
(License No.) (License No.)White X
ONE
(No. in car) Negro
Other White X
ONE
(No. in car) Negro
Other

Car driven

by WILLIS R. MACYAge 38 Sex MALE Driv. exper. 9 Yrs.Oper. License # 409693Address 462 ELWIN ST., CAMDEN, N.J.Where employed CONTRACTOR, CAMDEN, N. J.

Vehicle

owned by WILLIS R. MACY462 ELWIN STREET,
Address of owner CAMDEN, N.J.Parts damaged BENT FRONT BUMPER
DENTED LEFT FRONT FENDER

Car driven

by PVT. WILLIE D. KILLEN, 8442724Age 25 Sex MALE Driv. exper. 5 Yrs.Oper. License # 832147Address FORT DIX, N.J.Where employed FORT DIX, N. J.

Vehicle

owned by U. S. GOVERNMENTAddress of owner Parts damaged SMASHED RIGHT HEAD
LIGHT, BROKEN RADIATOR GRILL,
DENTED LEFT REAR FENDER

walking

Pedestrian was running From: to

ACCIDENT INVOLVED:

Third Car Fourth car Fixed object Non-collision
(Give data on other side)

WHAT PEDESTRIAN WAS DOING:

Crossing street Crossing street not
at intersection at intersection
Playing Walking
in street in street

TWO CAR COLLISION

(Type of accident)

DRIVING NORMALLY

(What drivers were doing)

(Condition of pedestrian)

GOOD

(Condition of drivers)

Defective steering

#1 NO #2 NO

(Improper driving)

(Condition of vehicles)

#1 NONE #2 NONE

(What traffic control)

#1 GOOD #2 GOOD

(Road condition)

Lights: On NO Off YESDefects YES Type of surface PAVEDDaylight YES Dark—street lights NODusk or dawn NO Dark—no street lights NORoad (Wet) Weather
surface (Dry) X condition CLEAR

Form No. 13.

NAMES AND ADDRESSES OF INJURED OR KILLED

Name	Address					
1. SGT. JOHN L. MARTIN, CO. "L", 100th Inf.						
Phone	Age	Sex	Inj.	Kill.	Ped.	Pass.
FORT DIX	31	M	X			X
2.						
3.						

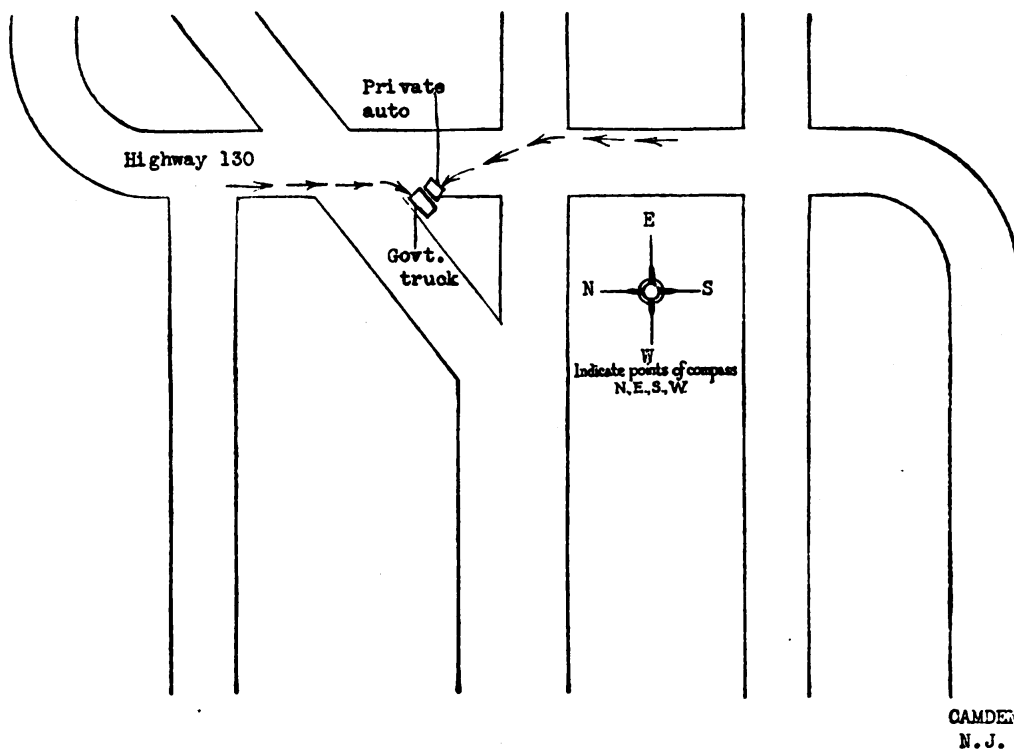
Injured taken to STATION HOSPITAL, FORT DIX, N. J. by PVT. WILLIE D. KILLEN, CO. "L", 100th INF., FORT DIX, N. J.

NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF WITNESSES

Name	Address	Phone
1. SGT. JOHN L. MARTIN, 779014, CO. "L", 100th INF., FORT DIX, N. J.		
2.		
3.		

Were pictures taken? YES

Draw location and condition diagram on this side; also use for additional information.



Apparent cause DEFECTIVE STEERING MECHANISM ON CIVILIAN CAR
 Recommendation (liability) WILLIS R. MACY
 Reported by SGT. W. DALE, POST MP, SGT. F. HESS, INVESTIGATOR

Specifications:
8 x 13 paper

REPORT OF TRAFFIC VIOLATION

JAN. 24, 1942

SUBJECT: Report of traffic violation.

TO: The Commanding Officer, CO. "A", 30TH INF.
(Organization)

1. The following traffic violation is reported for your information.

License No.	Name and address	Offense	Time	Place
ORE 21212	JOHN E. DOE CO. "A" 30TH INF.	DRUNK DRIVING	1325	GLIDE AVE.

Remarks:

CAR IMPOUNDED

RICHARD A. ROE

MAJOR, CMP

(Provost Marshal)

1st Ind.

Hq. Ft. BROWN, 1942. To: C. O. 30TH INF.

1. Forwarded.

2. Report of final action taken (will) (~~will not~~)* be made by indorsement hereon.

By command of: COLONEL SMITH

JOHN WHITE

CAPTAIN INFANTRY

(Adjutant)

*Strike out words not applicable.

Form No. 14.

Specifications:
8 x 10½ paper

TRAFFIC VIOLATION REPORT (NOTE BOOK)

Violation		No. 1112
IMPROPER PARKING		
Location IN FRONT OF MAIN PX		
Date JUNE 3, 1942		
Time 1425		
Accident NO		
(yes or no)		
Violator	JOHN H. DOE	CAPT.
	(Name)	(Grade)
Organization	CO. "A" 15TH INF.	
Vehicle	PRIVATE	
	(Organization or privately owned)	
Number	BLUE TAG 123	
	(Post)	
Number	WASH. 21213	
	(State)	
Was driver notified of violation? YES		
Action taken TRAFFIC ARREST TICKET ISSUED		

Form No. 15.

Specifications:

4 x 6 paper (loose-leaf)

NOTICE OF TRAFFIC VIOLATION OBSERVED (CIVILIAN)

Date MARCH 8, 1943

Subject: NOTICE OF TRAFFIC VIOLATION OBSERVED.

To: (Name of civilian violator)

(Address)

1. Your DESOTO License No. 25934, 723 operated by
(State) (Post)
JOHN H. DOE was reported at 1425 on MARCH 8, 1943
(Time)
by the military police for the following traffic violation: ILLEGAL PARKING IN
FRONT OF MAIN PX

2. The commanding officer requires the strict observance by all concerned of the rules and regulations governing the control of traffic on the reservation. You are cautioned that future reports of violations of the above named vehicle or driver may result in its, his, or her being barred from operating on this reservation.

RICHARD ROEMAJOR, CMP

(Provost marshal)

Form No. 16.

Specifications:
8 x 5 paper

DESK SERGEANT'S REPORT

Name JOHN X. DOE Rank PVT. Date MARCH 8, 1942
 Ser. No. 2121314
 Organization CO. "A" 47th QM
 Place Arrested LEWIS AND CALIFORNIA STS.
 Uniform when arrested FATIGUE
 Desk sergeant's estimate of sobriety of offender DRUNK, SPEECH THICK
AND MUSCULAR COORDINATION POOR
 Taken to station hospital for sobriety test by YES Time 1245
 Pronounced DRUNK by LT. S. GOOD Time 1258
 Sent to arrest in quarters by _____ Time _____
 Placed in confinement by CAPT. R. ROE Time 1325
 Property turned over to desk sergeant (include items such as car keys, weapons,
 money, liquor, and description of bottle confiscated) _____
KEYS TO JEEP W-23456, CLASS "A" CARD, DRIVERS LICENSE
ONE-FOURTH QUART "OLD BAG" WHISKEY
 Remarks (whether or not offender arrested made statement)
 e. g. (Pvt. _____ did not desire to make a statement)
 (Pvt. _____ was in no condition to make a statement)
PVT. DOE WAS IN NO CONDITION TO MAKE A STATEMENT. JEEP
HELD FOR ORGANIZATION.
 Case No. 213 _____
SGT. H. CRAFT
 (Desk sergeant)

Form No. 17.

Specifications:
 8 x 10½ paper

APPLICATION FOR AUTO REGISTRATION

Date MARCH 8, 1942
 Post number 678
 Owner and applicant JOHN H. DOE, CAPT. Driver's license 2121344 Year 42 State N. Y.
 Organization or address 5151 BALIM ST., SMITHVILLE, N.Y. (CO. "A" 15TH INF.)
 Vehicle license number 25934 State N. Y. Year 1942
 Make of vehicle DE SOTO Year 41 Body type SEDAN Color GREEN
 Motor No. D8-21345646 Serial No. 231456-8 Cyl. 6 HP 105
 Other persons authorized to operate this vehicle:

Name	Relationship	Op. Lic. No.	State	Year
MRS. JOHN H. DOE	WIFE	2121345	N. Y.	42
JACK H. DOE	SON	2121346	N. Y.	42

Insurance (attach proof, policy or letter, giving following information):
 Expiration date FEB. 22, 43 Policy number C1111334445 Company name TRAVELERS Amount of liability 10/20

I have read and am familiar with post regulations, FORT BROWN, regarding the operation of motor vehicles on the post, and the motor vehicle laws of the State of N. Y.

I understand that I must present evidence that my car has passed the current motor vehicle inspection.

Signature of applicant JOHN H. DOE
 Rank and organization CAPT., INF., CO. "A"

(The following to be completed in cases of enlisted men below grade III, civilian employees, or other authorized registrants:)

I certify that the above statements have been verified.

Signed _____
 Organization commander or employer _____

HC
 (Officer's Initials)

Specifications:
8 x 10 1/4 paper

Form No. 18.

NOTICE FOR RENEWAL OF REGISTRATION

Date MARCH 8, 1942.

SUBJECT: Notice for Renewal of Registration.

TO: CAPT. RICHARD ROECO. "A" 747TH Q.M.

(Name of owner)

(Address)

Make of car FORD Motor No. A-1516171 Present Reg. No. 1332Serial No. A-1516171 Year 1941 License No. N.Y. 1515151

1. Records of this headquarters show that you have not renewed the registration of the above car in compliance with regulations.

2. It is directed that you appear at the registration section of the office of the provost marshal and make the necessary arrangements without delay.

3. Failure to report will result in automatic revocation of your post registration.

By order of the Provost Marshal:

JOHN G. BROWNCAPT., CMP

(Assistant)

Form No. 19.

Specifications:

8 x 10 $\frac{1}{4}$ paper

REGISTRATION CARD

This card and plates will be returned to the provost marshal when any change of ownership or change of present registration occurs.

Other offenses _____
 Illegal lights _____
 Reckless driving _____
 Right of way _____
 Parking _____
 Failure to stop _____
 Speeding _____

TRAFFIC VIOLATION DATE 1ST 2D 3D

OFFICE OF THE PROVOST MARSHAL

1942 Post FORT BROWN No. 678

Registration of motor vehicle

Owner JOHN H. DOE

Rank CAPT Org. CO. "A" 15TH INF.

Make DE SOTO License No. 25934

Type SEDAN Motor No. D80-089896

Signature of owner _____

Registered JUNE 29, 1942.

Expires: For The Provost Marshal:
 12/31/42 R. B. ROW, CAPT., CMP
 (Assistant.)

(Line is perforated for folding and detaching of card.)

Form No. 20.

(Front)

OFFICE OF THE PROVOST MARSHAL			
1942	Post	FORT BROWN	No. 678
Registration of motor vehicle			
Owner JOHN H. DOE			
Rank	CAPT.	Org.	CO. "A" 15TH INF.
Make	DE SOTO	License No.	25934
Type	SEDAN	Motor No.	EC3-089896
Signature of owner			
Registered JUNE 29, 1942.			
Expires: For The Provost Marshal:			
R. B. ROW, CAPT., CMP			
(Assistant.)			

TRAFFIC VIOLATION	DATE	1ST	2D	3D
Speeding				
Failure to stop				
Parking				
Right of way				
Reckless driving				
Illegal lights				
Other offenses				

This card and plates will be returned to the provost marshal when any change of ownership or change of present registration occurs.

(Back)

Specifications: Card, wallet size, two sides. (Use good stock heavy bristol board type paper capable of carbon paper use, yet with lasting quality.)

REGISTRATION INDEX CARD

REGISTRATION CARD					
Station:	FORT BROWN		Reg. No.	678	
Issued to:	CAPT. JOHN H. DOE				
Organization:	CO. "A", 15TH INF.				
Address:	5151 BALIM ST., SMITHVILLE, N. Y.				
Make of car:	DE SOTO	Year:	1941	Model:	D8
Serial No.:	D8-1345678	Body type:	SEDAN	Color:	GREEN
Motor No.:	14567889	Cylinders:	6	HP:	105
Expires:	DEC. 31, 1943	State Reg. No.	N.Y. 51515151		

Form No. 21.

Specifications:
8 x 5 card

PERSONAL IDENTIFICATION FINGERPRINT

Form No. 22.

Specifications:
F. B. I. civil fingerprint card
8 x 8 card

PERSONAL IDENTIFICATION CARD

(Station) FORT BROWN

This is to identify:

JOHN E. DOE, 213213213

(Name)

5050 BALIM ST., SMITHVILLE, N. Y.

(Address)

whose fingerprints, photographs and signature appear hereon as

(Signed) JOHN E. DOE,(Loss of this card will be reported by the individual named hereon to provost
marshal (station) FORT BROWN)

-----FOLD-----

Date of Birth MARCH 8, 1903
 Color of Eyes BLUE Color of Hair BR
 Weight 199 lbs. Height 6' 3"

SPACE FOR PHOTOGRAPH

3 1/8 x 3 1/8

Expiration date Dec. 31, 1943
 Extended to _____
 Extended to _____
 Extended to _____
 Extended to _____

-----FOLD-----

FINGERPRINTS—RIGHT HAND

IN CASE OF EMERGENCY

Communicate with PROVOST
MARSHAL, FORT BROWN, N. Y.

Stating:

1. Name, address, and identification number of individual as shown herein.
2. Brief details of emergency.
3. Where this individual can be located.

WARNING

This card is issued by the
 (ISSUING AUTHORITY)

for official use of the authorized holder
 designated herein.

The finder of this card should
 promptly place it in the nearest Post
 Office or mail box. No postage is
 required.

FOLD

FORT BROWN
 (Issuing station)

SMITHVILLE, N. Y.
 (Address issuing station)

FOLD

WAR DEPARTMENT
 Official Business

Penalty for Private Use to Avoid
 Payment of Postage, \$300.00

(Address of issuing authority)

THE PROVOST MARSHAL

FORT BROWN

SMITHVILLE, N. Y.

Specifications:

Same as W. D., A. G. O.
 Form No. 65-1, with excep-
 tions as shown.

(Back)

PERSONAL IDENTIFICATION INDEX CARD

(Fingerprint) Classification No. <u>1B1</u>	Identification No. <u>679</u>
MABEL BROWN	PHOTO (attach)
(Name)	
2121 ROSE ST., SMITHVILLE, N. Y.	
(Address)	
Status <u>MAID</u>	
e. g. Employed by <u>MRS. JOHN H. DOE</u>	
Wife of <u>CAPT. JOHN H. DOE</u>	
RECORD ALL CHANGES OF STATUS	

Form No. 24.

Specifications:
3 x 5 card

VISITOR'S PASS

OFFICE OF THE PROVOST MARSHAL

Fort _____

— VISITORS PASS —

Number 1521 Date MARCH 8, 1942
 Name MINNIE SMELLEY Visiting JOE DOAKS
 Number in party ONE Car license number 212121
 Time in: 1325 Time out: 1450

(Signed) JOE DOAKS, PVT., 47TH QM
 (Signature of person visited, rank, organization)

CAMERAS ARE TO BE DEPOSITED WITH SENTRY UPON ENTER-
 ING. THIS PASS MUST BE RETURNED UPON LEAVING THE POST.

RICHARD ROE, MAJOR CMP
 (Provost Marshal)

Form No. 25.

Specifications:
5 x 8 paper

ARREST IN QUARTERS OF ENLISTED MEN

MARCH 8, 1942

(Date)

SUBJECT: Arrest in Quarters of Enlisted Men.

TO: The Commanding Officer CO. "C" 47TH ENG.

(Organization)

1. The following named member(s) of your command was (were) placed in arrest in quarters. FORMAL REPORT WILL BE FORWARDED.

Name	Offenses
WILLIE BROWN, PVT. 213456456	DRUNK IN PUBLIC PLACE
ABE O'COHEN, PVT. 234567890	DRUNK IN PUBLIC PLACE

LT. WALTER E. BLACK, CMP

Military Police Officer of the Day

Received from the Officer of the Day, MP Company, above named members of this organization.

JAMES H. SMITH

Charge of quarters

CPL., CO. "C", 47TH ENG.

Rank and organization

Witness SGT. F. HESS

(MP who delivered offenders)

Form No. 26.

Specifications:
8 x 10½ paper

RECEIPT FOR ENLISTED MEN

Post FORT BROWN

Office of the Provost Marshal

Date MARCH 8, 1942

Received of the Post Military Police (Post) FORT BROWN
the following named members of this organization:

Name	Offense
ABE O'COHEN, PVT., 2121212123	DRUNK
CO. "D", 381 INF.	

Witness SGT. F. HESS

Signed JOHN BROWN

SGT. W. DOSS

Rank and org. SGT. CO. "D"

Fold along perforated line

(Suggested form to be used for receipt of soldier when he is being returned for safekeeping to his organization and where no charges are contemplated but incident record desired.)

(Permits carbon to be used on reverse sheet.)

Form No. 27.

Specifications:
5 x 8 paper

TRAFFIC VIOLATION WARNING SLIP

OFFICE OF THE PROVOST MARSHAL
Traffic Department

FORT BROWN

JAN. 22, 194 3

TO: JOHN H. DOE, CAPT. INF. CO. "A", 779 T. D.

Your car, No. NY21212121 was checked as PARKED ILLEGALLY
IN FRONT OF POST HEADQUARTERS AT 1345 THIS DATE.

First offense: This notice is a warning.

Second offense: Official action.

R. H. ROE, MAJOR, CMP
(Provost Marshal)

Specifications:

4 x 5 paper

HUNTING PERMIT FOR MILITARY RESERVATION

HEADQUARTERS FORT BROWN

Office of the Provost Marshal

MARCH 8, 1942

PERMIT NO. 899

Subject: Hunting Permit for Military Reservation.

To: CAPT. JOHN H. DOE, CO. "A", 999TH T. D.

At the request of the POST COMMANDER you have been granted a permit to hunt SKUNK in zones of the FORT BROWN Military Reservation at such times as the range officer will permit.

Hunting may be conducted with dogs, knives, spears, bows and arrows or SHOT GUNS. Pistols or revolvers may be carried for emergency use only. No other firearms are permitted. No birds and no animals except SKUNK are to be killed or captured.

Less than 24 hours before starting any hunt, you must consult with the range officer or his representative, either by telephone or in person, stating:

- (1) Your name and permit number.
- (2) Areas in which you desire to hunt.
- (3) Time you desire to start.

(4) Time you will clear areas; and obtain his permission for the hunt. The foregoing is for your own protection from target practice or gassed areas.

You are especially cautioned not to pick up or in any way disturb any ammunition, or parts thereof, because of the danger of explosion of duds.

This permit is granted solely in the interest of permitting assistance of the Forest Service in control of damages to the forests and recreation to you. The Government is in no way responsible for your safety. Upon completion of hunt, report results to military police FORT BROWN.

For the Provost Marshal:

RICHARD ROE, CAPT., CMP

(Assistant Provost Marshal)

I hereby acknowledge receipt of the original of the above letter and state that I understand its provisions fully and understand that violation thereof will mean immediate cancellation of my permit. I further certify that I have been shown and had explained to me range maps OF FORT BROWN, and understand same.

SGT. F. HESS

(Name of witness)

SGT., POST MP.

(Rank and organization)

JOHN H. DOE, CAPT.

(Name)

CO. "A", 999TH TD

(Address)

Specifications:

8 x 10½ paper

HUNTING PERMIT

HUNTING PERMIT	
Permit No. <u>899</u>	<u>FORT BROWN</u>
	<u>MARCH 8, 1942</u>
<u>JOHN H. DOE, CAPT.</u>	<u>CO. "A", 999TH T. D.</u>
(Name)	(Address)
is authorized to hunt <u>SKUNK</u> only under the conditions shown on the reverse hereof.	
THIS PERMIT EXPIRES <u>DEC. 31, 1942</u>	
For the Commanding General:	
<u>JOHN BLACK, MAJOR, CMP,</u>	
(Provost Marshal)	

(Front)

Specifications:
3 x 5 card

HUNTING PERMITTED ON <u>FORT BROWN</u> MILITARY RESERVATION IN ZONES <u>1, 2, 4</u> ONLY AFTER CHECKING WITH THE POST RANGE OFFICER, TEL. NO. <u>255</u> Hunting of <u>SKUNK</u> is permitted with <u>SHOT GUN</u> or bow and arrows ONLY. Pistols or revolvers may be carried for emergency use only. No other firearms allowed. Signature of holder: <u>JOHN H. DOE, CAPT.</u>

(Back)

PERMISSION TO DO BUSINESS ON THE POST

HEADQUARTERS FORT BROWN

Office of the Commanding General

In reply refer to:
(680.42)

MARCH 8, 1943

MEMORANDUM:

SUBJECT: Permission to do business on the Post.

TO: JOHN SMITH

1. Your application for business permit has been approved. A business permit card is enclosed herewith.
2. Your attention is invited to the matter on the reverse thereof and to the following: Personal soliciting, which includes house-to-house, individual-to-individual and organization-to-organization, either in person or by telephone, is prohibited.
3. The customary method of personal solicitation for all individuals and firms will be by use of the United States mails, inclosing a reply card. If the individual residing on the Post replies to such a communication, the matter then becomes a personal transaction between the individual and the business, firm, agent, vendor or salesman involved.

For the Commanding General:

JACK BLACK, CAPT.

(Adjutant General)

Specifications:
8 x 10½ paper

BUSINESS PERMIT

1. I agree to abide by rules and regulations governing members of the post and fully understand that violations may cause cancelation of this permit. 2. I further understand that, should my permit be revoked for cause, my employment on the post may be forbidden. 3. In case of loss of this permit I will immediately report the loss to the provost marshal's office. 4. Should I leave my employer I will immediately surrender my permit. 5. I understand that I am not permitted to wear any part of the soldier's uniform or equipment, nor am I permitted to purchase from soldiers or others, parts of uniform or equipment.	CIVILIAN BUSINESS PERMIT No. <u>999</u> The holder of this permit, whose name appears on the reverse side, is authorized to conduct business on the post of FORT BROWN subject to the conditions stated hereon. This pass will be returned to the provost marshal's office January and July of each year, when a change of employment is made, and upon termination of employment on the post. RICHARD ROE, MAJ. (Provost Marshal) DO NOT DESTROY OR DEFACE THIS PASS IN ANY MANNER
--	--

(Front)

Name <u>JOHN SMITH</u> Address <u>REX HOTEL, SMITHVILLE</u> Type of business <u>PRODUCE</u> Business address <u>34 FRONT ST.</u> <u>SMITHVILLE</u> Post Reg. No. <u>999</u> This permit entitles the bearer to interview <u>PX</u> in connection with the sale of <u>PRODUCE</u> ----- Provided permission is first obtained from the regimental commander concerned. ALL OTHER FORMS OF SOLICITING OR CANVASSING ARE FORBIDDEN WITHOUT SPECIAL PERMISSION. VIOLATION OF ABOVE WILL RESULT IN CANCELATION OF PERMIT.	Age: <u>25</u> Wt.: <u>190</u> Ht.: <u>6' 0"</u> Nat.: <u>AMERICAN</u> Citizen: <u>USA</u> Birthplace: <u>SMITHVILLE</u> SPACE FOR PHOTO Void After <u>DEC. 31, 1943</u> <u>RICHARD ROE</u> Major, CMP, Provost Marshal ----- (Signature)
--	--

(Back)

Specifications:
4 x 6 card

APPLICATION FOR BUSINESS PERMITS

HEADQUARTERS

FORT BROWN

OFFICE OF THE PROVOST MARSHAL

SUBJECT: Business permits.

The following information is furnished for issuance of a business permit for
JOHN SMITH

1. JOHN SMITH & CO.
(Name of firm)
2. 34 FRONT ST., SMITHVILLE
(Business address)
3. PRODUCE, FRUIT AND VEGETABLES
(Nature of business, product)
4. We wish to deal with: Officers ☒ Enlisted men ☒ Post
exchange ☒ Post quartermaster ☒ Organizations ☒
5. Detailed statement of how we wish to contact customers:
INTERVIEW ON APPOINTMENT
6. Persons who will represent us on the post:
- | | |
|-------------|--------------------------|
| JOHN SMITH | 34 FRONT ST., SMITHVILLE |
| (Name) | (Address) |
| MAMIE SMITH | 34 FRONT ST., SMITHVILLE |
| (Name) | (Address) |
| SMITH SMITH | 34 FRONT ST., SMITHVILLE |
| (Name) | (Address) |
7. Credit is extended to: Officers _____ Enlisted men _____
Organizations ☒
8. How are collections made? MONTHLY

JOHN SMITH
(Signature)

Specifications:
8 x 10½ paper

REPORT TO CIVILIAN POLICE OF ACTION TAKEN

HEADQUARTERS FORT BROWN

Date MARCH 8, 1943.

TO: CHIEF JOHN H. ROSS

(Chief of Civilian Police)

The following named soldier who was arrested by the civil police and turned over to the military authorities was:

Name JOHN D. DOE, ASN 23456789876

Rank PVT.

Organization CO."A" 999TH TD

Date of arrest MARCH 1, 1943

Time of arrest 0330

(AM) (PM)

Place of arrest 23 FRONT STREET, SMITHVILLE

Offense charged DRUNK AND DISORDERLY

Tried

Sentenced to EXTRA DUTY ONE WEEK WITH PASS PRIVILEGE WITHHELD

For the Provost Marshal:

RICHARD ROE, CAPT. CMP.

Specifications:
8 x 10 1/4 paper

USE OF FIREARMS

HEADQUARTERS POST MILITARY POLICE COMPANY
FORT BROWN

Date MARCH 8, 1943.

SUBJECT: Use of Firearms.

TO: All members of this command.

1. The following orders pertaining to the use of firearms will be strictly complied with:

a. The pistol will be carried in the holster and will be drawn only for the purpose of firing.

b. It is expressly forbidden to use any firearm to threaten, strike, or frighten anyone.

c. Firearms will be fired only for the following reasons:

(1) To give the alarm in case of fire or other emergency.

(2) For self defense.

(3) To prevent serious crimes WHEN THEY CANNOT BE STOPPED BY OTHER MEANS.

(4) To prevent the escape of a prisoner, the sentinel or member of the main guard will shout HALT. If the prisoner does not halt when the order is REPEATED ONCE the sentinel or member of the main guard will fire at him IF THERE IS NO OTHER POSSIBLE MEANS OF PREVENTING HIS ESCAPE.

(5) When so ordered by special orders from proper authority.

2. If a felony has been committed, any person having knowledge thereof is in duty bound to apprehend the felon. Should such felon attempt to escape, it is the duty of a military policeman or other person to use whatever means he has to prevent such escape. He may fire at him and, if such felon dies or is injured as a result thereof, there is no personal liability, criminal or civil, against the military policeman or other person acting in the performance of this duty.

JOHN SMITH, MAJOR CMP

(Commanding)

Date MARCH 8, 1943.

I certify that I have read the above orders and fully understand them.

JOHN ROE, ASN. 234565432

(Signature)

PFC. 234565433 POST MP

(Rank and organization)

Specifications:

8 x 10 1/4 paper

REGISTRATION OF FIREARMS

HEADQUARTERS FORT BROWN

Office of the Provost Marshal

Date MARCH 8, 1943

SUBJECT: Registration of firearms.

TO: Provost Marshal.

1.	JOHN SMITH	PVT.	999TH QM
	(Name)	(Rank)	(Organization)
	CO. "A"	25	180
	(Address)	(Age)	(Weight)
	BLUE	BROWN	WHITE
	(Color of eyes)	(Color of hair)	(Race)

2. Description of firearms:

1.	COLT	PISTOL	.22	234542345
2.				
3.				
	(Make)	(Type)	(Caliber)	(Number)
1.	MARCH 8, 1943	FROM HOME		
2.				
3.				
	(Date brought into post)	(Date and place of purchase if acquired within the post)		

3. Ammunition:

50 ROUNDS	REMINGTON	LONG RIFLE	.22
(Amount)	(Make)	(Type)	(Caliber)
MARCH 8, 1943	FROM HOME		
(Date brought into post)	(Date and place of purchase if acquired within the post)		

4. I do (not) desire the commanding officer, military police, to act as agent.

JOHN SMITH

(Name)

PVT., CO. "A", 999TH QM.

(Rank and organization)

TO BE SUBMITTED AND SIGNED IN QUADRUPLICATE.

Specifications:
8 x 10 1/4 paper.

REGISTRATION OF CIVILIANS

HEADQUARTERS _____ FORT BROWN
Office of the Provost Marshal

Date MARCH 8, 1943

SUBJECT: Registration of Civilians.

TO: MAJOR C. D. ROE, POST ENGINEER OFFICER

1. Records of this office indicate that the following named person was
EMPLOYED _____ by you on or about FEB. 20, 1943

Name: JOHN H. SMITH

2.*Your attention is invited to the following paragraphs of _____ POST _____ Regu-
lations, indicated by check.

a. All civilian employees, except transient employees of civilian contractors, will be registered at the office of the provost marshal by the officer responsible for the activity or concession within 48 hours after employment.

b. Maids and houseboys will be registered at the office of the provost marshal prior to securing employment on the post. Responsibility for such registration rests with the prospective employer. They will not be given temporary or permanent employment except by written authority of the provost marshal.

c. The employers of a house servant will immediately report to the provost marshal when a servant departs, stating the circumstances, and will return the Identification Card.

d. The services of an employed servant will not be solicited or engaged by anyone without the knowledge and consent of the current employer.

e. All civilian employees, including house servants, will carry their Identification Cards at all times when leaving the immediate vicinity of their places of employment.

f. Identification Cards will be presented at the office of the provost marshal for visé every 30 days from date of issue.

g. WPA and all other temporary employees will be furnished with such means of identification as the provost marshal may prescribe. They will display such identification on request from any officer, guard or military policeman.

3. It is requested that at your earliest convenience this matter be attended to in compliance with the regulations checked above.

For the Provost Marshal:

JACK BLACK, CAPT. CMP

(Assistant Provost Marshal)

*NOTE.—Sample post regulations are used to illustrate this form.

Specifications:

8 x 10½ paper

LIQUOR SEIZURE REPORT

Date of report MARCH 8, 1943
Date of seizure MARCH 7, 1943
Owner(s) of bottle(s) JOE MICH, PVT., 999TH TD. ASN 234565432
Place of seizure POST THEATER NO. 1
Witnesses SGT. H. H. ROE, POST MP
Brand OLD PANTHER HISS Size of bottle PINT
Amount in bottle ONE-HALF PINT (Sealed) (Broken)
Case No. 999

Signature of MP CPL. H. DOSS

Specifications:
5 x 8 paper

GATE SHEET (CIVILIAN VEHICLES)

RECORD OF CARS PASSING IN AND OUT THROUGH THE GATES
(Civilian vehicles)Gate SOUTH MAIN GATEDate MARCH 8, 1943Name CPL. F. HESS

(IN) (OUT)

Car No.	Time	No. Pass	Car No.	Time	No. Pass	Car No.	Time	No. Pass
ORE 25934	1430	3	.					
WN 3333445	1433	2						
WN 31317	1440	1						

ORE 25934	1530	3						
WN 3333445	1435	2						
WN 31317	1555	1						

Specifications:
8 x 10½ paper

ACTIVITIES REPORT

HEADQUARTERS

FORT BROWN

OFFICE OF THE PROVOST MARSHAL

Date MARCH 8, 1942

Subject: Activities of the Provost Marshal's Office.

To: COLONEL H. H. SMITH

(Commanding officer)

1. The following report is submitted, showing the number of arrests by the military police, FORT BROWN, for the period from JAN. 1, 1942 to FEB. 28, 1942 inclusive; also shown are the number of men apprehended by the military police for being drunk, and turned over to their area guard or charge of quarters, without charges, for the same period.

Regiment	Total arrests	No. of NCO's	Total drunks	No. of NCO's
16TH Infantry.....	32	5	19	3
17TH Infantry.....	31	4	14	1
18TH Infantry.....	23	4	10	1
19TH Infantry.....	18	5	24	2
11TH F. A.....	12	1	8	2
12TH F. A.....	12	0	5	0
10TH F. A.....	9	2	5	0
47TH Q. M. reg't.....	22	0	7	1
48TH Engineers.....	6	5	15	3
49TH Med. reg't.....	21	0	11	0
Special troops.....	0	3	10	0
9TH F. A. Brig Hq.....	1	0	0	0
9TH Infantry.....	2	0	1	0
10TH Infantry.....	4	0	8	0
Reception ctr.....	12	0	2	0
Totals.....	205	29	139	13

(Signed) RICHARD ROEMAJOR, CMP

(Provost marshal)

(Sample form filled in here.)

Specifications:
8 x 10 $\frac{1}{4}$ paper

COMPILATION OF ARRESTS REPORT

HEADQUARTERS FORT BROWN

Office of the Provost Marshal

TABLE I

ARRESTS BY MILITARY POLICE, FORT BROWN

CALENDAR YEAR 1942

Regt.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
<u>16TH</u> Inf.....	12	13	18	9	16	7	11	10	13	20	25	27	181
<u>17TH</u> Inf.....	7	6	10	12	18	7	9	11	7	16	34	22	159
<u>18TH</u> Inf.....	3	10	14	6	5	10	10	11	8	10	15	19	121
<u>19TH</u> Inf.....	9	8	11	12	11	8	19	11	7	12	25	28	161
<u>11TH</u> F. A.....	4	1	8	3	4	1	1	0	3	4	7	7	43
<u>12TH</u> F. A.....	14	10	7	5	6	4	4	3	5	4	17	17	94
<u>13TH</u> F. A.....	10	3	7	3	10	3	1	6	2	5	8	11	67

<u>47TH</u> Q. M.	2	7	3	6	5	7	5	9	16	3	7	3	73
<u>48TH</u> Eng	5	9	8	4	11	4	1	7	6	12	5	11	83
<u>49TH</u> Med	4	8	2	4	7	0	3	3	1	6	8	6	52
Sp. Trps	3	2	12	5	9	5	10	5	0	7	15	9	83
<u>9TH</u> F. A. Brig	0	0	1	0	0	0	0	2	0	0	2	0	5
<u>9TH</u> Inf	0	0	0	0	0	0	0	0	0	1	0	2	3
<u>10TH</u> Inf	0	0	0	0	0	0	0	0	0	0	1	2	3
Totals	73	77	101	69	102	56	74	78	69	100	169	164	1132

For the Provost Marshal:

RICHARD SMITH

CAPT. CMP

(Assistant Provost Marshal)

NOTE.—Plain "drunks" turned over to organization without charges not included above.

ORGANIZATION ARRESTS REPORT
HEADQUARTERS FORT BROWN

Office of the Provost Marshal

TABLE II

PLAIN "DRUNKS" TURNED OVER TO ORGANIZATIONS WITHOUT CHARGES BY THE MILITARY POLICE,
FORT BROWN

CALENDAR YEAR 1942

Regt.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
16TH Inf	0	7	6	5	18	14	31	21	41	32	41	37	235
17TH Inf	9	2	7	6	17	35	30	24	34	30	2	6	226
10TH F. A.	2	0	1	2	3	2	5	10	16	13	8	10	72

Sp. Trps.	0	3	4	1	10	14	15	10	22	21	7	16	123
48TH Med.	2	2	4	5	1	3	4	8	11	14	12	4	70
Totals	24	32	33	37	108	132	154	208	250	249	124	186	1537

For the Provost Marshal:

RICHARD SMITH

CAPT. CMP

(Assistant Provost Marshal)

Specifications:
8 x 10½ paper

TRAFFIC VIOLATIONS REPORT
HEADQUARTERS FORT BROWN

Office of the Provost Marshal

TABLE III

TRAFFIC VIOLATIONS OF GOVERNMENT VEHICLES

CALENDAR YEAR 1942

Regt.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
16TH Inf	2	2	0	1	0	0	3	0	0	2	2	2	15
17TH Inf	7	0	0	0	0	1	2	3	2	2	0	0	17
10TH F. A	4	1	5	4	1	0	3	1	2	0	0	2	23

99TH Q. M	1	1	2	1	2	2	3	2	4	3	1	0	22
P. X	0	1	0	0	1	1	0	2	1	1	0	0	7
Totals	33	20	19	21	21	18	18	52	18	16	31	14	247

For the Provost Marshal:

RICHARD ROE

CAPT. CMP

(Assistant Provost Marshal)

CIVILIAN TRAFFIC REPORT
HEADQUARTERS FORT BROWN

Office of the Provost Marshal

TABLE IV

TRAFFIC VIOLATIONS OF PRIVATELY OWNED VEHICLES OF MILITARY PERSONNEL, CIVILIAN VEHICLES
AND TAXI CABS

CALENDAR YEAR 1942

Regt.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
16TH Inf.....	12	2	6	3	2	3	13	3	12	17	6	7	86
99TH QM.....	5	2	1	1	1	1	2	8	1	1	3	3	30
98TH Med.....	10	3	4	6	2	4	13	3	3	6	4	5	63

Civilians.....	51	18	37	33	38	30	117	51	80	128	42	15	640
Taxi.....	2	1	2	2	3	4	2	3	4	14	2	3	42

For the Provost Marshal:

RICHARD ROE

CAPT. CMP

(Assistant Provost Marshal)

Specifications:

8 x 10½ paper

REGISTRATION REPORT

HEADQUARTERS _____ FORT BROWN _____

Office of the Provost Marshal

TABLE V

TABULAR SUMMARY OF ACTIVITIES OF REGISTRATION AND
FINGERPRINT SECTIONS FOR YEAR _____ 1942 _____

Registration Section

AUTOMOBILE REGISTRATION

Officer's vehicles registered.....	951
Enlisted men's vehicles registered.....	951
Civilian vehicles registered.....	1931
USA vehicles registered.....	47
Automobile transfers for 1940.....	712
Total registrations and transfers for year.....	4592

DRIVERS LICENSES ISSUED

Post drivers permits, enlisted.....	1262
Special post permits, strikers.....	240
Territorial licenses applied for.....	604
Total licenses applied for and issued.....	2106

BUSINESS PERMITS

Total number of firms authorized.....	429
Total number of representatives issued passes.....	1042

VENDORS PERMITS

Total number of vendors allowed and issued permits.....	12
---	----

HUNTING PERMITS

Total number of permits issued.....	26
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FISHING PERMITS

Total number of permits issued.....	113
-------------------------------------	-----

FIREARMS REGISTRATION

Total number of firearms registered.....	252
--	-----

CIVILIAN EMPLOYEES

Concessions.....	246
Post exchange employees.....	318
Quartermaster employees.....	215
Maids, domestics.....	136
Miscellaneous employees.....	492
Total number of civilian employees, maids, etc.....	1407

VENEREAL INVESTIGATIONS

Total number of venereal investigations conducted.....	250
--	-----

Specifications:
8 x 13 paper

TOWN PATROL ARREST REPORT

Headquarters FORT BROWNDate MARCH 8, 1942

Name JOHN DOE Rank PFC Org. 999TH QM
 ASN 234565432 Offense DRUNK A. W. 104
 Place PEE DEE TAVERN Time 1955 Charge DRUNK

How dressed (uniform, civilian) UNIFORM, GARRISONArrested by PVT. J. MOSS, MPWitnesses PVT. K. GOSS, MP

Property taken from prisoner. Money to be entered in words and figures.

\$10.00 TEN AND NO/100 dollars.Other property NONEVerified by prisoner J. DOE Witness SGT. H. HESS, MPReceived back above property (Signature of prisoner) J. DOE

CERTIFICATE OF WITNESSING MILITARY POLICE

The above named prisoner was examined by me personally at 2050 M.
MARCH 8, 1942 and in my opinion he was DRUNK. Opinion
 based on following facts and conditions:

General appearance DISHEVELED Alcoholic odor on breath: Yes NoOther conditions SPEECH THICK AND MUSCULAR COORDINATION POORRemarks: WANTED TO FIGHT AND THEN BECAME SICK AND WENT TO SLEEP

I certify that the above statements made by me are true to the best of my
 knowledge and belief.

Signed H. HESSGrade and org. SGT. POST MPCase No. 987

Specifications:

8 x 10 1/2 paper

REPORT OF RAILROAD MILITARY POLICE

Date MARCH 8, 1942

SUBJECT: Report of Railroad Military Police.

TO: Commanding Officer, FORT BROWN

We, PFC. R. G. ROE, and PFC. G. R. DOE
left SMITHVILLE at 1345 (time) on MARCH 2, 1942 on Train
No. 13 on the CROSSSTATE railroad. We arrived at BROWNTON
at 1566 (time) on MARCH 3, 1942. The conductor on this train
was JACK H. HAY. There were 21 soldiers, 3 sailors and
NO other military personnel on the train.

Report (give all details).

ROUTINE TRIP. NO INCIDENTS TO REPORT

Signed R. G. ROE, PFC. 234565432Signed G. R. DOE, PFC. 54323456

^{outgoing}
The above report is on the return trip.

Specifications:
8 x 10½ paper

REPORT OF DISTURBANCE ON PUBLIC CARRIER

Date of report MARCH 8, 1942
Date of incident MARCH 7, 1942 Time of incident 1345
Reported by PFC. R. G. ROE, 234565432, POST MP
Name of offender JOHN I. DOE PVT. 432432432
Organization HEADQUARTERS DETACHMENT, 199TH F. A.
Names and addresses of witnesses R. I. MOE, PFC, POST MP
H. E. BOOM, CIVILIAN BUS DRIVER
B. B. SHOTT, M/SGT. CO. "A" 999TH ENG.

Name and number of railroad or bus: SMITHVILLE BUS CO.
BUS NO. 40
Enroute to FORT BROWN Enroute from SMITHVILLE
Date and time of disturbance MARCH 7, 1942 1345
Nature of disturbance DRUNK AND DISORDERLY ON PUBLIC BUS

Action taken PLACED UNDER ARREST AND REMOVED FROM BUS

Remarks THIS IS SECOND OFFENSE

Case No. 998

R. I. MOE, ASN. 2334567
MP Making Report

PFC. POST MP
Rank and Org.

Specifications:
8 x 10 1/4 paper

MACHINE-TYPE PASS

VISITOR'S PASS
FORT LEWIS
WASHINGTON

THE VISITOR ASSUMES ALL RISK FOR PERSONAL INJURY OR LOSS OF ANY NATURE WHILE ON THE FORT LEWIS RESERVATION. THIS PASS MUST BE SURRENDERED AT GATE ON LEAVING POST. SPECIFIED AREA ONLY MAY BE VISITED.

PASS NO. **156580** POST HQ DATE **5/8/** 194**2**

NAME **JOHN H. DOE**

NO. OF PERSONS	PEDESTRIAN	CAR	TRUCK	NATURE OF LOAD	LICENSE NO.
1		x		PASS	2345678

FIRM NAME **JOHN H. DOE & CO.**

ADDRESS **SMITHVILLE**

GUESTS

NAME OF PERSON YOU WISH TO SEE **RICHARD ROE**

ARE YOU AN AMERICAN CITIZEN? YES ☒ NO ☐

TIME **1035** A.M. IN GATE NO. **1** TIME **1115** P.M. OUT GATE NO. **2**

PERSON VISITED MUST SIGN HERE
RICHARD ROE **1115** A.M.

BRIEF CASE ☒ SATCHEL ☐ CAMERA ☒ PACKAGE ☐

REMARKS **CAMERA CHECKED AT OFFICE**

ISSUED BY **SGT**

JOHN H. DOE

(Original)

② COPY OF PASS - NOT VALID
FORT LEWIS
WASHINGTON

THE VISITOR ASSUMES ALL RISK FOR PERSONAL INJURY OR LOSS OF ANY NATURE WHILE ON THE FORT LEWIS RESERVATION. THIS PASS MUST BE SURRENDERED AT GATE ON LEAVING POST. SPECIFIED AREA ONLY MAY BE VISITED.

PASS NO. **156580** AREA AUTHORIZED TO VISIT **POST HQ** ONLY VALID THIS DATE **5/8/** 194**2**

NAME **JOHN H. DOE**

NO. OF PERSONS	PEDESTRIAN	CAR	TRUCK	NATURE OF LOAD	LICENSE NO.
1		x		PASS	2345678

FIRM NAME **JOHN H. DOE & CO.**

ADDRESS **SMITHVILLE**

GUESTS

NAME OF PERSON YOU WISH TO SEE **RICHARD ROE**

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PERSON VISITED MUST SIGN HERE
RICHARD ROE **1115** A.M.

BRIEF CASE ☒ SATCHEL ☐ CAMERA ☒ PACKAGE ☐

REMARKS **CAMERA CHECKED AT OFFICE**

ISSUED BY **SGT**

JOHN H. DOE

SIGNATURE OF VISITOR

(Duplicate)

Specifications:
Depend upon type and size
of machine

INVESTIGATION INDEX CARD

Case No.	215		
Victim:	JOHN A. BROWN	PFC	312312312
	(Name)	(Rank)	(Serial No.)
Address:	Co. "A" 382ND INF.		
Offender:	JOHN R. ROE	PVT.	2134567899
Address:	CO. "B" 382ND INF.		
Offense:	HIT AND RUN DRIVING		
Location:	FIRST AND OREGON STS., FORT BROWN		
Date:	JAN. 16, 1942	Time:	0955
Entered on Record of Offense Card:	1/17/42 RGT (Initial)		

(Front)

Brief summary: ROE DRIVING OWN VEHICLE DAMAGED BROWN CAR IN HIT-RUN ACCIDENT. DAMAGE TO BROWN CAR \$345.00. ROE CARRIES INSURANCE. ROE APPREHENDED DRIVING FROM SCENE OF ACCIDENT WHEN HE FAILED TO STOP AND RENDER AID. DELINQUENCY REPORT FILED. ----- ----- ----- -----

(Back)

Specifications:
8 x 5 card

RECOVERED OR FOUND PROPERTY REPORT

Description of property 1940 FORD SEDAN, DELUXE MODEL,
 MOTOR NUMBER 314314, POST REGISTRATION NUMBER 143, OWNER
 CAPT. JOHN E. DOE, CO. "A" 15TH INF.

*Recovered (Found) by SGT. E. E. EARP
 Place CAL. AVE., FORT BLACK Date 1/8/32
 Disposition RETURNED TO OWNER

Investigation No. 314

SGT. H. CRAFT
 (Signature of MP)

*Strike out word not applicable.

(Attach receipt to this report)

Specifications:
 8 x 10½ paper

EVIDENCE LABEL

(Organization)	
EVIDENCE	
Case JOHN BROWN, PVT. 121112211	No. 214
Article GLADSTONE BAG	
*Found	
Taken from PVT. JOHN BROWN 121112211	
Place CASUAL BARRACKS 1488	Date MAY 2, 1942
BAG BELONGED TO LT. JOHN DOE, CO. "A" 301 TD	
*Strike out words not applicable.	

Specifications:
 3 x 5
 (May be gummed or used as tag)

MILITARY POLICE RECORDS AND FORMS

INDIVIDUAL HISTORY TRAFFIC VIOLATION

[illegible]

(Front)

Specifications:
4 x 6 card

[illegible]

(Back)

ACCIDENT REPORT INDEX CARD

Name of driver	JOHN E. DOE	Rank	PVT.	ASN	213213213
Organization	CO. "A" 30TH INF.	Accident Report No.	214		
Location of accident	1ST & CAL.	Date of accident	12/12/42		
Remarks	CAR IMPROPERLY REGISTERED, NOT STATE INSPECTED FAILED TO GIVE RIGHT OF WAY, DERELICTION REPORT FILED				

Specifications:
3 x 5 card

DESK SERGEANT'S BLOTTER

Date

(Page No. —)

Case No.	Time	Chronological sequences of events (Brief synopsis of case or incident)	Remarks (Disposition of offender) (property, etc.)

Specifications:
Loose leaf book
or 8 x 13 sheets

MILITARY POLICE RECORDS AND FORMS

SYNOPSIS OF TESTIMONY SHEET

Name of witness or witnesses: JOHN DOE, PVT. 313131456

Name of persons involved: RICHARD H. ROE, PVT., 34534534

Time: 1450

Date MARCH 8, 1942

The above witnesses are expected to testify in substance as follows:

PVT. DOE WAS COMING OUT OF MAIN PX AT 1340, MARCH 8, 1942,
AND WITHOUT PROVOCATION PVT. ROE DID KNOCK DOE DOWN AND
JUMP ON HIM.

ABOVE STATEMENT TAKEN BEFORE ME AT PM OFFICE, FORT
BROWN, 1450 THIS EIGHTH DAY OF MARCH, 1942.

JOHN SMITH

MAJOR, CMP

(Investigating officer)

(THE REVERSE SIDE MAY BE USED FOR CONTINUATION OF
TESTIMONY.)

Specifications:
8 x 13 paper

[A. G. 062.11 (12-11-42).]

BY ORDER OF THE SECRETARY OF WAR:

G. C. MARSHALL,
Chief of Staff.

OFFICIAL:

J. A. ULIO,
*Major General,
The Adjutant General.*

DISTRIBUTION:

D17 (10); R and H (2); Bn 19 (10); C and L 19 (20).
(For explanation of symbols see FM 21-6.)

